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Meeting Minutes 10/11/2005

APPROVED

**TOWN OF ARLINGTON
 MINUTES
 REGULAR MEETING
 PERMANENT TOWN BUILDING COMMITTEE
 TUESDAY, OCTOBER 11, 2005**

PRESENT: John Cole, Chair Charles Stretton
 William Shea, Vice Chair Brian Sullivan
 Robert Juusola Marty Thrope

ABSENT: Thomas Caccavaro Mark Miano
 Nate Levenson

PARTICIPANTS: Robert Addelson
 Stefan Chaires, DRA
 John Chicarello, Dallin
 Wallis Raemer, Dallin

CALL TO ORDER: 7:00 p.m.

DALLIN UPDATE – Stefan Chaires, DRA

- Mr. Chaires stated that a Dallin School change order would be going through next week.
- Mr. Chaires gave an update on the Dallin School progress. Presently four weeks away from substantial completion. Key areas of concern are roofing, painting the first floor, flooring, and the exterior. The second floor is in good shape, with floors, ceiling and casework all completed or near completion.
- In regard to exterior work, 4 weeks to completion is going to be very tight. Furniture delivery is scheduled for November 21. The consultant has scheduled 4 weeks of delivery and installation.
- Ralph Castagnia will be on site on October 18, 2005.
- Mr. Chaires submitted Change Orders #7, #14, #37, #39, and #41 for additional rooftop condensing units (14), excavator to move and replace (37), excavation of additional boulders (39), and upgrade of refrigeration in teachers' lounge (41), totaling \$13,612.00.
- Mr. Shea motioned to approve, and Mr. Cole seconded the motion, which was unanimously approved.

INVOICES – John Cole, Chair

- Mr. Cole presented three PMA invoices:
- August Invoice #37 for reimbursement expenses totaling \$262.11
- September Invoice #38, fee for construction administration totaling \$10,614.25
- September Invoice #39 for reimbursement expenses totaling \$112.33
- Mr. Shea motioned to approve all three invoices, with Mr. Cole seconding the motion. Motion was passed unanimously.

CHANGE ORDERS – Stefan Chaires, DRA

- Mr. Chaires presented change order #8 which will be presented to Castagnia on October 12, 2005 for the time extension of September 30 – November 7, 2005. There are no prices on the change order.

- Mr. Chaires presented 4 change order requests:

1. COR #40 for \$9074, due to MAAB Code Revision regarding curb cuts in the sidewalks and the installation of rubberized surface to slopes. There are nine curb sections at the Dallin.
2. COR #42 for \$2485 for wiring switches and installation of push plates required for automatic entry to 4 sets of doors.
3. COR #43 for \$15,000 to bridge the gap between the main electrical room on the first floor to the 2nd floor network server room (Comcast, Verizon and RCN services). This change order to be reviewed by an electrical consultant and technology consultant.
4. COR #44 for \$6300 for outlets missed (under counter items), wire draft inducer and 3 receptacles, hot water heater, circulation pumps.

Mr. Shea motioned to approve invoices #40, #42, #43 and #44, with Mr. Stretton seconding the motion. Motion was passed unanimously.

PEIRCE SCHOOL DISCUSSION

Discussion ensued regarding a \$15,000 bill for the ramp installed at the Peirce School. There is \$2000 left in the account. Mr. Sullivan stated that this should be resolved between the architect and Castagnia. Mr. Shea and Mr. Chaires will discuss this matter in the future.

OCTOBER 4, 2005 MEETING UPDATE

Members not present at last week's meeting were brought up to date on the discussion to install a window in the wall between the Dallin School main office and the Nurse's Office. Members proceeded to discuss adding an additional outlet for the copier and changing the copier location. They are not sure if the copier can be moved due to the present layout of cabinetry. Dallin teachers can visit the school late during the day of October 18, 2005.

FIRE STATION DISCUSSION

Mr. Shea discussed the issue of a contractor bill for the Fire Station. Questions remain regarding a \$220,000 proposal. An initial bill of \$150,000 has a balance due of \$53,000. A clause in the contract refers to a 5% increase over the unpaid balance, but the \$220,000 figure is unexpected. Mr. Cole will follow-up on this matter.

NEXT MEETING

The next meeting will be scheduled for 6:30 on October 18, 2005 at the Dallin School for a walk through. Meeting will follow at 7:15 at the Town Hall Annex. .

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Vicki Good